



TRUST BOARD MEETING IN PUBLIC AGENDA

01 June 2017 at 9.30am – 12.00noon

Terrace Executive Meeting Room, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Agenda item: 23/48

Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
01/49	Opening and welcome	To note	N/A	Chair	Verbal
02/49	Patient story/service development presentation	To receive	N/A	Chief Nurse	Presentation
OPENING					
03/49	Apologies for absence	To note	N/A	Chair	Verbal
04/49	Conflicts of interests	To note	N/A	Chair	Paper
05/49	Minutes of the meeting held on 04 May 2017	For approval	N/A	Chair	Paper
06/49	Board action log from 04 May and previous meetings and decision log	To note	N/A	Chair	Paper
07/49	Chair's report	To note	N/A	Chair	Paper
08/49	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE					
09/49	Integrated performance report – month 1	To note	Trust Executive Committee	Chief Operating Officer	Paper
10/49	Quality improvement plan	For information	Trust Executive Committee	Chief Nurse	Paper
SAFE EFFECTIVE CARE (BAF RISK 1)					
11/49	Bi-annual patient experience and engagement update	To note	Patient and Staff Experience Committee	Chief Nurse	Paper
12/49	Infection prevention and control update	To note		Chief Nurse	Paper
13/49	Safeguarding annual report	To note		Chief Nurse	Paper

RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)					
14/49	Quarterly update on guardian of safe working	To note	Patient and Staff Experience Committee	Director of Human Resources and Organisational Development	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)					
15/49	Strategy update	To note	Trust Executive Committee	Deputy Chief Executive	Paper
16/49	Outline business case for theatre refurbishment	For approval	Trust Executive Committee	Divisional Director for Surgery, Anaesthetics and Cancer/ Deputy Chief Executive	Paper
17/49	Update on strategic aims and objectives	To note	Trust Executive Committee	Deputy Chief Executive	Paper
GOVERNANCE					
18/49	Review of the terms of reference and work plans for Committees	For information and assurance	Trust Executive Committee	Deputy Chief Executive	Paper
COMMITTEE REPORTS					
19/49	Assurance report from Finance and Investment Committee	For information and assurance	Finance and Investment Committee	Committee Chair/ Chief Financial Officer	Paper
20/49	Assurance report from Audit Committee	For information and assurance	Audit Committee	Committee Chair/ Chief Financial Officer	Paper
21/49	Assurance report from Clinical Outcomes and Effectiveness Committee	For information and assurance	Clinical Outcomes and Effectiveness Committee	Committee Chair/ Medical Director	Paper
ANY OTHER BUSINESS					
22/49	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
QUESTION TIME					
23/49	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal
24/49	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION					
25/48	Draft agenda for next Trust Board meeting	To approve	N/A	Chair	Paper

26/48	Date of the next Trust Board meeting in public: 06 July 2017, Terrace Executive Meeting Room, Spice of Life Restaurant, Watford Hospital	To note	N/A	Chair	Verbal
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