

**Action log Part 1 – 05 May 2017
(from meeting held on 06 April 2017 and earlier Boards if outstanding)**

Action from agenda item	Action	Lead for completing the action	Date to be completed	Update
02.03	A film of the live Emergency Preparedness, Resilience and Response (EPRR) exercise in 2016 to be circulated to the board.	ST	05/2017	Due to technical issues, the film cannot be circulated. However, the video will be placed on the internet and the link will be forwarded to board members.
02.05	A session on EPRR to be built into the board development programme.	JH	05/2017	This has been factored into the programme. Action completed.
08.04	Non executive directors to receive data on delayed transfers of care (DTCO) trends on a regular basis.	ST	05/2017	Pending confirmation of the Clinical Commissioning Group's trajectory proposal, plans will be agreed on the most useful data to be distributed.
08.04	Paper demonstrating the financial impact of DTCO to be circulated to the board.	TA	05/2017	Report circulated. Action completed.
13.01	Inconsistencies in corporate risk register report to be rectified in future reports.	HB	05/2017	Feedback reported back to the authors of the report. Action closed.
14.01	Trust objectives to be linked to a lead committee and the board to receive regular updates to monitor progress against the objectives.	HB	06/2017	The Board will receive a report at its June meeting to explain the process for monitoring and tracking progress of the objectives.