



TRUST BOARD MEETING IN PUBLIC AGENDA

04 May 2017 at 9.30am – 12.00noon

Executive Meeting Room, Spice of Life Restaurant, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
01/48	Opening and welcome	To note	N/A	Chair	Verbal
02/48	Healthwatch presentation	To receive	N/A	Chief Nurse	Presentation
OPENING					
03/48	Apologies for absence	To note	N/A	Chair	Verbal
04/48	Conflicts of interests	To note	N/A	Chair	Paper
05/48	Minutes of the meeting held on 06 April 2017	For approval	N/A	Chair	Paper
06/48	Board action log from 06 April 2017 and previous meetings and decision log	To note	N/A	Chair	Paper
07/48	Chair's report	To note	N/A	Chair	Paper
08/48	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE					
09/48	Integrated performance report – month 12	To note	Trust Executive Committee	Chief Operating Officer	Paper
10/48	Quality improvement plan	To note	Trust Executive Committee	Chief Nurse	Paper
SAFE EFFECTIVE CARE (BAF RISK 1)					
11/48	Learning from deaths report	To note	Safety and Compliance Committee	Medical Director	Paper
RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)					
12/48	Workforce strategy update	To note	Patient and Staff Experience Committee	Director of Human Resources and Organisational Development	Paper
13/48	National staff survey results	To note	Patient and Staff	Director of	Paper

			Experience Committee	Human Resources and Organisational Development	
GOVERNANCE					
14/48	Board assurance framework update	For approval	Lead committees	Deputy Chief Executive	Paper
COMMITTEE REPORTS					
15/48	Assurance report from Finance and Investment Committee	For information and assurance	Finance and Investment Committee	Committee Chair/Chief Financial Officer	Paper
16/48	Assurance report from Audit Committee	For information and assurance	Audit Committee	Committee Chair/Chief Financial Officer	Paper
17/48	Assurance report from Safety and Compliance Committee	For information and assurance	Safety and Compliance Committee	Committee Chair/Medical Director	Paper
18/48	Assurance report from Patient and Staff Experience Committee	For information and assurance	Patient and Staff Experience Committee	Committee Chair/Director of Workforce and Organisational Development	Paper
ANY OTHER BUSINESS					
19/48	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
CORPORATE TRUSTEE					
20/48	a) Charitable funds strategy b) Discretionary resources policy	For approval	Charitable Funds Committee	Louise Halfpenny Director of Communications	Paper
QUESTION TIME					
21/48	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal
22/48	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION					
23/48	Draft agenda for next Trust Board meeting	For approval	N/A	Chair	Paper
24/48	Date of the next Trust Board meeting in public: 01 June 2017, Terrace Executive Meeting Room, Spice of Life Restaurant, Watford Hospital	To note	N/A	Chair	Verbal

