



TRUST BOARD MEETING IN PUBLIC AGENDA

06 July 2017 at 9.30am – 12.00noon
Terrace Executive Meeting Room, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Agenda item: 23/49

Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
01/50	Opening and welcome	To note	N/A	Chair	Verbal
02/50	Organ donation update	To receive	N/A	Chief Nurse	Presentation
OPENING					
03/50	Apologies for absence	To note	N/A	Chair	Verbal
04/50	Conflicts of interests	To note	N/A	Chair	Paper
05/50	Minutes of the meeting held on 01 June 2017	For approval	N/A	Chair	Paper
06/50	Board action log from 01 June 2017 and previous meetings and decision log	To note	N/A	Chair	Paper
07/50	Chair's report	To note	N/A	Chair	Paper
08/50	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE					
09/50	Integrated performance report – month 2	To note	Trust Executive Committee	Chief Operating Officer	Paper
10/50	Proposal of changes to workforce indicators	For approval	Patient and Staff Experience/ Trust Executive Committee	Director of Human Resources and Organisational Development	Paper
SAFE EFFECTIVE CARE (BAF RISK 1)					
11/50	Quality improvement plan update	For information	Trust Executive Committee	Chief Nurse	Paper
12/50	Quality account 2017/18	For approval	Clinical outcomes and effectiveness	Chief Nurse	Paper
13/50	Bi-annual infection prevention and control update	To note	Clinical outcomes and effectiveness	Chief Nurse	Paper
14/50	Safeguarding annual report 2016/17	To note	Clinical Outcomes and Effectiveness	Chief Nurse	Paper

RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)					
15/50	Medical training report	To note	Patient and Staff Experience	Director of Human Resources and Organisational Development	
16/50	Quarterly update on guardian of safe working	To note	Patient and Staff Experience Committee	Director of Human Resources and Organisational Development	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)					
17/50	Strategy update	To note	Trust Executive Committee	Deputy Chief Executive	Paper
GOVERNANCE					
18/50	Update on corporate risk register	To note	Trust Executive Committee	Deputy Chief Executive	Paper
19/50	Review of the terms of reference and work plans for Board and Committees	For information and assurance	Trust Executive Committee	Deputy Chief Executive	Paper
COMMITTEE REPORTS					
20/50	Assurance report from Finance and Investment Committee	For information and assurance	Finance and Investment Committee	Committee Chair/Chief Financial Officer	Paper
21/50	Assurance report from Audit Committee	For information and assurance	Audit Committee	Committee Chair/Chief Financial Officer	Paper
22/50	Assurance report from Safety and Compliance Committee	For information and assurance	Clinical Outcomes and Effectiveness Committee	Committee Chair/Chief Nurse	Paper
23/50	Assurance report from Patient and Staff Experience Committee	For information and assurance	Patient and Staff Experience Committee	Committee Chair/Director of Human Resources and Organisational Development	Paper
ANY OTHER BUSINESS					
24/50	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
CORPORATE TRUSTEE					
25/50	Assurance report from Charitable Funds Committee	For information and assurance	Charitable Funds Committee	Committee Chair/Director of Human Resources and Organisational Development	Paper
QUESTION TIME					
26/50	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal

27/50	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION					
28/50	Draft agenda for next board meeting	To approve	N/A	Chair	Paper
29/50	Date of the next board meeting in public: 07 September 2017, Postgraduate Medical Centre, St Albans City Hospital	To note	N/A	Chair	Verbal

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