

**Action log Part 1 – 01 June 2017
(from meeting held on 04 May 2017 and earlier Boards if outstanding)**

Action from agenda item	Action	Lead for completing the action	Date to be completed	Update
09.11/48	A breakdown of the reasons for cancelled appointments to be included in the main summary report for the Board in June 2017	LE	06/2017	Completed. In integrated performance report.
12.04/49	Agency spend figures to be corrected in the workforce and development strategy	PDG	06/2017	Completed.
14.02.49	A summary is to accompany the BAF to highlight overdue actions	HB	06/2017	On agenda
09.09/49	Integrated performance report to better reflect progress and improving trends.	LE	07/2017	Due July 2017
11.02/49	The Board asked to receive a follow up report when the guidance had been confirmed to provide full assurance that an action plan was in place to demonstrate compliance.	MVDW	07/2017	Due July 2017
12.02/49	The Board asked for each of the objectives in the strategy to be allocated to a specific senior manager in order to be able to monitor and track progress.	PDG	07/2017	Due July 2017
13.03/49	The Chief Executive suggested that the Trust could explore linking with other healthcare providers, such as the mental health trust to promote easy access routes to services.	PDG	07/2017	Due July 2017