

TRUST BOARD MEETING IN PUBLIC

AGENDA

04 February 2016 at 9.30am – 12.00noon

Lecture Theatre, Postgraduate Centre, St Albans Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
9.30	01/34	Opening and welcome	To note	N/A	Chair	Verbal
	02/34	Report on Schwartz Rounds	To receive	N/A	Chief Nurse	Present ation
OPENING						
9.50	03/34	Apologies for absence	To note	N/A	Chair	Verbal
	04/34	Declaration of interests <i>If a member of the Board has an interest in any item on the agenda, if which they may gain a pecuniary or other advantage, they must declare it at the meeting, and if necessary withdraw from that item.</i>	To note	N/A	Chair	Paper and verbal
	05/34	Minutes of the meeting held on 07 January 2016	For approval	N/A	Chair	Paper
	06/34	Board action log from previous meetings	To note	N/A	Chair	Paper
	07/34	Chairman's report	To note	N/A	Chair	Verbal
	08/34	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE						
10.05	09/34	Integrated performance report – month 9	To note	Finance and Performance Committee	Deputy Chief Executive	Paper
SAFE, EFFECTIVE CARE (BAF RISK 1)						
10.25	10/34	Care Quality Commission Quality Improvement Plan	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	11/34	Nursing reviews a. Midwifery skills mix review b. Adult emergency department establishment review	To note	Safety and Quality Committee	Chief Nurse	Paper

	12/34	Infection prevention and control update	To note	Safety and Quality Committee	Chief Nurse	Paper
	13/34	Serious incident report – month 8 & 9	For information and assurance	Safety and Quality Committee	Medical Director	Paper
	14/34	National maternity survey 2015	To note	Safety and Quality Committee	Chief Nurse	Paper
	15/34	Assurance report from Safety and Quality Committee	For information	Safety and Quality Committee	Committee Chair/Chief Nurse	Paper
RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)						
10.55	16/34	Workforce Strategy	For approval	Workforce Committee	Director of Workforce	Paper
MAINTAIN BUSINESS CONTINUITY (BAF RISK 6)						
11.05	17/34	Emergency preparedness, resilience and response compliance confirmation	To note	Safety and Quality Committee	Director of Operations (unscheduled care)	Paper
ACHIEVE FINANCIAL VIABILITY (BAF RISK 7)						
11.10	18/34	Finance Report – month 9	To note	Finance and Performance Committee	Chief Finance Officer	Paper
	19/34	Assurance report from Finance & Performance Committee	For information	Finance and Performance Committee	Committee Chair/ Chief Finance Officer	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)						
11.20	20/34	Strategy update	To note	None	Director of Strategy and Corporate Services	Paper
	21/34	Annual Plan 2016/17	To note	None	Director of Strategy and Corporate Services	Paper
GOVERNANCE						
11.35	22/34	Trust Development Authority governance declaration – month 10	For approval	N/A	Director of Strategy and Corporate Services	Paper
	23/34	Assurance report from Integrated Risk and Governance Committee	For information	Integrated Risk and Governance Committee	Committee Chair/ Director of Strategy and Corporate Services	Paper
	24/34	Board evaluation	To note	N/A	Chair	Verbal
ANY OTHER BUSINESS						
11.45	25/34	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal

QUESTION TIME						
11.50	26/34	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal
	27/34	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION						
12.00	28/34	Draft agenda for Trust Board Meeting to be held on 03 March 2016.	To approve	N/A	Chair	Paper
	29/34	Next Trust Board Meeting will be held in public on 03 March 2016 in Lecture Theatre 2, Medical Education Centre, Watford Hospital	To note	N/A	Chair	Verbal



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