

TRUST BOARD MEETING IN PUBLIC**AGENDA****01 December 2016 at 9.30am – 12.00noon****Lecture room, Postgraduate Centre, St Albans Hospital**Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
	01/43	Opening and welcome	To note	N/A	Chair	Verbal
	02/43	Patient's story	To receive	N/A	Chief Nurse	Present ation
OPENING						
	03/43	Apologies for absence:	To note	N/A	Chair	Verbal
	04/43	Conflicts of interests	To note	N/A	Chair	Paper
	05/43	Minutes of the meeting held on 03 November 2016	For approval	N/A	Chair	Paper
	06/43	Board action log from 03 November 2016 and previous meetings and decision log 2016/17	To note	N/A	Chair	Paper
	07/43	Chair's report	To note	N/A	Chair	Verbal
	08/43	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE						
	09/43	Integrated performance report	To note	Finance, Investment and Performance Committee	Chief Operating Officer	Paper
	10/43	Quality improvement plan update	To note	Trust Executive Committee	Chief Information Officer	Paper
SAFE, EFFECTIVE CARE (BAF RISK 1)						
	11/43	Nursing, midwifery and allied health professions strategy	For approval	Safety and Quality Committee	Chief Nurse	Paper
	12/43	Patient experience and engagement update	For information	Safety and Quality Committee	Chief Nurse	Paper
	13/43	Safeguarding bi annual report	For information	Safety and Quality Committee	Chief Nurse	Paper

	14/43	Adult nursing bi annual skill mix review	For information	Safety and Quality Committee	Chief Nurse	Paper
RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)						
	15/43	Update on workforce strategy	For information	Workforce Committee	Director of Human Resources and Organisational Development	Paper
ESTATE AND INFRASTRUCTURE (BAF RISK 4)						
	16/43	Theatre refurbishment programme update	For information	Trust Executive Committee	Director of Strategy and Corporate Services	Paper
ACHIEVE FINANCIAL STABILITY (BAF RISK 7)						
	17/43	Assurance report from Finance, Investment and Performance Committee	For information	Finance, Investment and Performance Committee	Committee Chair/ Chief Financial Officer	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)						
	18/43	Strategy update	For information	Trust Executive Committee	Director of Strategy and Corporate Services	Paper
REPORT TO CORPORATE TRUSTEE						
	19/43	Charitable Funds strategy	For approval	Charitable Funds Committee	Chief Financial Officer	Paper
GOVERNANCE						
	20/43	Summary report on corporate risk register	For approval	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	21/43	Assurance report from Integrated Risk and Governance Committee	For information and assurance	Integrated Risk and Governance Committee	Committee Chair/ Director of Strategy and Corporate Services	Paper
	22/43	Board self evaluation	For assurance	N/A	Chair	Paper
ANY OTHER BUSINESS						
	23/43	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
QUESTION TIME						
	24/43	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal

	25/43	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION						
	26/43	Draft agenda for Trust Board meeting to be held 12 January 2017	To approve	N/A	Chair	Paper
	27/43	Date of the next Trust Board meeting in public: 12 January 2017 , Terrace Executive Meeting Room, Spice of Life Restaurant, Watford Hospital	To note	N/A	Chair	Verbal



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