

Trust Board Meeting

03 November 2016

Title of the paper:	Proposed change to frequency of Integrated Risk and Governance sub-committee meetings	
Agenda item:	19/42a	
Lead Executive:	Helen Brown - Director of Strategy and Corporate Services	
Author:	Helen Brown - Director of Strategy and Corporate Services Phil Townsend – Non Executive Director	
Trust aims :	Double click on the box to mark as appropriate: <input checked="" type="checkbox"/> To deliver the best quality care for our patients <input checked="" type="checkbox"/> To be a great place to work and learn <input type="checkbox"/> To improve our finances <input checked="" type="checkbox"/> To develop a strategy for the future	
Purpose:	This paper recommends reducing the frequency of IRGC meetings from monthly to bi-monthly and briefly summarises the rationale for so doing.	
Link to Board Assurance Framework (BAF)	ALL	
Previously discussed:		
Committee	Date	
Benefits to patients and patient safety implication		
Recommendations		
The Board is asked to approve the recommendation to reduce the frequency of the IRGC committee meeting from monthly to bi-monthly.		

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IRGC meeting frequency

Presented by: *Helen Brown, Director of Strategy and Corporate Services*

1. The Integrated Risk and Governance Committee was re-established in May 2015, following the March 2015 CQC visit which identified a range of concerns about the quality and safety of the Trust's services. The remit of the committee was to oversee the Trust's response to the range of concerns raised by the CQC, the development and delivery of the Quality Improvement Plan and preparation for the CQC re-inspection.
2. The IRGC was also tasked with oversight and assurance to the Board on work to strengthen the Trust's overall governance and risk management processes including the Board Assurance Framework and Corporate Risk Register.
3. The CQC re-inspection took place in September 2016. Substantial progress has been made over the past 18 months in the delivery of the Quality Improvement Plan and the Trust is confident that the CQC findings will recognise the improvements that have been made. A final report following this re-inspection is due to be published in early 2017. In line with the standard CQC processes the Trust will receive a draft report prior to publication and will be given the opportunity to check the factual accuracy of the report.
4. Governance and risk management processes have been comprehensively reviewed and updated since the March 2015 inspection. The BAF has been strengthened and a regular review and update process established; the board now receives and approves quarterly BAF updates. Good progress has been made with a programme of work to improve 'ward to board' risk management processes. An executive led 'risk review group' reviews corporate risks and divisional risk management processes on a monthly basis. Priorities to continue to strengthen risk management have been agreed as part of the Trust's risk management strategy, approved by IRGC in August 2016.

5. On the basis of the progress that has been made the Integrated Risk and Governance Committee is recommending a reduction in meeting frequency from monthly to bi-monthly. Monthly oversight of corporate risks will continue via the Executive led Risk Review Group. The IRGC will continue to provide assurance to the Board and review corporate risks on a bi-monthly basis. The Board will receive bi-monthly updates from IRGC on the corporate risk register and on the continued work programme. IRGC will also continue to provide oversight on delivery of the Quality Improvement Plan, including additional actions arising as a result of the most recent CQC inspection.
6. Meeting frequency will be reviewed again once the re-inspection report is received and if necessary monthly meetings will be re-instated.
7. The Board is asked to note the progress made and approve the recommendation to reduce the frequency of IRGC meetings to bi-monthly with immediate effect.

Helen Brown
Director of Strategy and Corporate Services
October 2016