

TRUST BOARD MEETING IN PUBLIC

AGENDA

03 November 2016 at 9.30am – 12.00noon
Terrace Executive Meeting Room, Spice of Life Restaurant, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
09.30	01/42	Opening and welcome	To note	N/A	Chair	Verbal
	02/42	Improvements to stroke services	To receive	N/A	Chief Nurse	Present ation
OPENING						
09.50	03/42	Apologies for absence: Paul Cartwright	To note	N/A	Chair	Verbal
	04/42	Conflicts of interests	To note	N/A	Chair	Paper
	05/42	Minutes of the meeting held on 06 October 2016	For approval	N/A	Chair	Paper
	06/42	Board action log from 06 October 2016 and previous meetings and decision log 2016/17	To note	N/A	Chair	Paper
	07/42	Chair's report	To note	N/A	Chair	Verbal
	08/42	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE						
10.20	09/42	Integrated performance report – month 6	To note	Finance, Investment and Performance Committee	Chief Operating Officer	Paper
SAFE, EFFECTIVE CARE (BAF RISK 1)						
10.40	10/42	Serious incident annual report	For information	Safety and Quality Committee	Medical Director	Paper
	11/42	Health and safety annual report	For information	Safety and Quality Committee	Director of Environment	Paper
	12/42	Patient experience and carers strategy	For approval	Safety and Quality Committee	Chief Nurse	Paper

RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)						
10.55	13/42	Statutory annual public sector equality duty report 2015	For approval	Workforce Committee	Director of Human Resources and Organisational Development	Paper
	14/42	Assurance report from Workforce Committee	For information	Workforce Committee	Committee Chair/ Director of Human Resources and Organisational Development	Paper
ACHIEVE FINANCIAL STABILITY (BAF RISK 7)						
11.05	15/42	Assurance report from Finance, Investment and Performance Committee	For information	Finance, Investment and Performance Committee	Committee Chair/ Chief Financial Officer	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)						
11.10	16/42	Strategy update	For information	Trust Executive Committee	Director of Strategy and Corporate Services	Paper
GOVERNANCE						
11.20	17/42	Assurance report from Integrated Risk and Governance Committee	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	18/42	Assurance report from Audit Committee	For information and assurance	Audit Committee	Committee Chair/ Chief Financial Officer	Paper
	19/42	Corporate governance update: a) Recommendation from Integrated Risk and Governance Committee b) Update to Terms of Reference for the Board c) Board and Committee meeting schedule 2017/18	For approval	Trust Executive Committee	Trust Secretary	Paper
	20/42	Board self evaluation	For assurance	N/A	Chair	Paper
ANY OTHER BUSINESS						
11.40	21/42	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
QUESTION TIME						
	22/42	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal

	23/42	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION						
11.50	24/42	Draft agenda for Trust Board meeting to be held on 01 December 2016	To approve	N/A	Chair	Paper
	25/42	Date of the next Trust Board meeting in public: 01 December 2016 Lecture room, Postgraduate Centre, St Albans Hospital	To note	N/A	Chair	Verbal



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