

TRUST BOARD MEETING IN PUBLIC

DRAFT AGENDA

Agenda item 21/38

07 July 2016 at 9.30am – 12.00noon

Lecture room, Postgraduate Centre, St Albans Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
	01/39	Opening and welcome	To note	N/A	Chair	Verbal
	02/39	Presentation	To receive	N/A		
OPENING						
	03/39	Apologies for absence:	To note	N/A	Chair	Verbal
	04/39	Declaration of interests <i>If a member of the Board has an interest in any item on the agenda, if which they may gain a pecuniary or other advantage, they must declare it at the meeting, and if necessary withdraw from that item.</i>	To note	N/A	Chair	Paper and verbal
	05/39	Minutes of the meeting held on 02 June 2016	For approval	N/A	Chair	Paper
	06/39	Board action log from 02 June 2016 and previous meetings	To note	N/A	Chair	Paper
	07/39	Chairman's report	To note	N/A	Chair	Verbal
	08/39	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE						
	09/39	Integrated performance report – month 2	To note	Finance and Performance Committee	Chief Operating Officer	Paper
	10/39	Quality Improvement Programme update a) Monthly programme b) Annual progress presentation	To note	Finance , Investment and Performance Committee	Chief Information Officer	Paper
	11/39	Quality Account 2015/16	To note	Finance , Investment and Performance Committee	Director of Strategy and Corporate Services	Paper

ACHIEVE FINANCIAL VIABILITY (BAF RISK 7)						
	12/39	Assurance report from Workforce Committee	For information	Workforce Committee	Committee Chair/ Director of Workforce	Paper
INFORMATICS INFRASTRUCTURE (BAF RISK 5 & 6)						
	13/39	IM&T Infrastructure programme update	For information	Finance , Investment and Performance Committee	Chief Information Officer	Paper
ACHIEVE FINANCIAL STABILITY (BAF RISK7)						
	14/39	Assurance report from Finance , Performance and Investment Committee	For information	Finance , Investment and Performance Committee	Committee Chair/ Chief Finance Officer	Paper
GOVERNANCE						
	15/39	Summary report on corporate risk register	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	16/39	Board Assurance Framework update	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	17/39	Terms of reference and work plans: a) Trust Board b) Safety and Quality Committee	For approval	Safety and Quality Committee	Trust Secretary	Paper
	18/39	Assurance report from Integrated Risk and Governance Committee	For information	Integrated Risk and Governance Committee	Committee Chair/Director of Strategy and Corporate Services	Paper
	19/39	Assurance report from Audit Committee	For information	Audit Committee	Committee Chair/ Chief Finance Officer	Paper
Reports to corporate trustee						
	20/39	Charitable Fund Committee Annual Report	To note	Charitable Fund Committee	Committee Chair/ Chief Finance Officer	Paper
ANY OTHER BUSINESS						
	21/39	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
QUESTION TIME						
	22/39	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal
	23/39	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal

ADMINISTRATION						
	24/39	Draft agenda for Trust Board meeting to be held on 01 September 2016	To approve	N/A	Chair	Paper
	24/39	Date of the next Trust Board meeting in public: 01 September 2016 in Lecture room, Postgraduate Centre, St Albans Hospital	To note	N/A	Chair	Verbal



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