

TRUST BOARD MEETING IN PUBLIC

AGENDA

02 June 2016 at 9.30am – 12.00noon

Lecture Theatre 2, Medical Education Centre, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on
jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
	01/38	Opening and welcome	To note	N/A	Chair	Verbal
	02/38	Improvements to the respiratory service	To receive	N/A	Chief Nurse	Presentation
OPENING						
	03/38	Apologies for absence: Jac Kelly	To note	N/A	Chair	Verbal
	04/38	Declarations of interests <i>If a member of the Board has an interest in any item on the agenda, if which they may gain a pecuniary or other advantage, they must declare it at the meeting, and if necessary withdraw from that item.</i>	To note	N/A	Chair	Paper and verbal
	05/38	Minutes of the meeting held on 05 May 2016	For approval	N/A	Chair	Paper
	06/38	Board action log from 05 May 2016 and previous meetings	To note	N/A	Chair	Paper
	07/38	Chairman's report	To note	N/A	Chair	Verbal
	08/38	Chief Executive's report	To note	N/A	Chief Executive	Paper
PERFORMANCE						
	09/38	Integrated performance report – month 1	To note	Finance and Performance Committee	Chief Operating Officer	Paper
	10/38	Quality improvement programme a) Monthly update report b) Annual progress presentation	For information and assurance	Integrated Risk and Governance Committee	Chief Information Officer	Paper
SAFE, EFFECTIVE CARE (BAF RISK 1)						
	11/38	Bi-annual adult nursing establishment review	To note	Safety and Quality Committee	Chief Nurse	Paper

	12/38	Assurance report from Safety and Quality Committee	For information	Safety and Quality Committee	Committee Chair/Chief Nurse	Paper
ACHIEVE FINANCIAL VIABILITY (BAF RISK 7)						
	13/38	Assurance report from Finance Investment & Performance Committee	For information	Finance and Performance Committee	Committee Chair/Chief Financial Officer	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)						
	14/38	Strategy update	To note	None	Director of Strategy and Corporate Services	Paper
GOVERNANCE						
	15/38	Summary report on corporate risk register	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	16/38	Assurance report from Integrated Risk and Governance Committee	For information	Integrated Risk and Governance Committee	Committee Chair/Director of Strategy and Corporate Services	Verbal
	17/38	Board self-evaluation	For information	N/A	Chair	Paper
ANY OTHER BUSINESS						
	18/38	Any other business previously notified to the Chairman	N/A	N/A	Chair	Verbal
QUESTION TIME						
	19/38	Questions from Hertfordshire Healthwatch	To receive	N/A	Chair	Verbal
	20/38	Questions from our patients and members of the public	To receive	N/A	Chair	Verbal
ADMINISTRATION						
	21/38	Draft agenda for Trust Board meeting to be held on 07 July 2016	To approve	N/A	Chair	Paper
	22/38	Date of the next Trust Board meeting in public: 07 July 2016 in Lecture Theatre 2, Medical Education Centre, Watford Hospital	To note	N/A	Chair	Verbal

