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**Trust Board – 1 October 2015**

***Report of the Safety & Quality Committee – 22 September 2015***

**Presented by: Phil Townsend, Chair**

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## **1. Purpose**

To provide a summary of items scrutinised at the Safety & Quality Committee on 22 September 2015.

## **2. Items Discussed**

The following main items were discussed:

- Draft Overview Safety & Quality Committee Work Plan
- Quality & Safety Report
- Serious Incident (Including Never Events) Summary Report
- SI Action Plan Monitoring Report
- Clinical Harm Review Report
- Mortality Report
- Emergency Planning & Business Continuity Report
- Top 15 & Above Safety & Quality Risks
- Complaints Report
- WHHT Safeguarding Annual Report
- CAS Alerts Status Report
- Status of Policies Update Report
- CQC Fundamental Standards Proposal

## **3. Matters Referred To The Trust Board**

- 3.1 There was a strong focus on risks during the meeting with the agreement to move the Estate corporate risks to be reviewed by the Safety & Quality Committee
- 3.2 The Committee's terms of reference were agreed
- 3.3 Significant improvements in safety and quality were discussed underpinning the performance in the mortality report
- 3.4 A revised and more forensic process for complaint handling was discussed and encouraged.

## **4. Recommendation**

The Trust Board is asked to note the report.

**Phil Townsend**  
**Acting Chair, Safety & Quality Committee**