

**Trust Board action log Part 1 – 01 October 2015**  
(from meeting held on 03 September 2015 and earlier Boards if outstanding)

	Action	Who	Date raised	By When?	Update
1	The impact of opening additional bed capacity to be reviewed by the Board.	LH	January 2015	October 2015	This item will be completed when winter pressures have been met and discussions are completed with NHS colleagues around delayed transfers of care. On Board forward planner for March 2016.
2	Full business case for changes to vascular services to be presented in November 2015.	HB	July 2015	November 2015	Due November 2015
3	Target dates to be included in the risk table within the operational recovery plan	CL	September 2015	October 2015	
4	Risk of equipment breakdown to be included in the operational recovery plan	JS	September 2015	October 2015	Completed. Risks included in the report.
5	Information regarding ongoing prosecutions to be included in future health and safety reports.	KH	April 2015	October 2015	The Health and Safety Report will be presented in November and will include information on ongoing prosecutions
6	Final report on Operation Smart to be presented to Board once all the recommendations have been completed.	HB	April 2015	October 2015	A report on the completion of the recommendations will be reviewed by the Safety and Quality Committee, on behalf of the Board.

7	Update on the changes to stroke services to be presented in November 2015.	HB	July 2015	November 2015	Due November 2015
8	Establishment reviews of A&E and adult inpatient areas to be presented in November 2015	TC	September 2015	November 2015	Due November 2015
9	New governance structure to be reviewed in March 2016	HB	September 2015	March 2016	Due March 2016
10	Wording in Board Assurance Framework report to be strengthened around the use of the BAF by the Committees	HB	September 2015	October 2015	Completed
11	The Terms of reference of the Integrated Risk and Governance Committee to be amended to include Kevin Howell as an attendee	HB	September 2015	October 2015	Completed