

## TRUST BOARD MEETING IN PUBLIC

### AGENDA

07 January 2016 at 9.30am – 12.00noon

Lecture Theatre 2, Medical Education Centre, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on  
jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
	01/33	<b>Opening and welcome</b>	To note		Chair	Verbal
	02/33	<b>Patient story</b>	To receive		Chief Nurse	Present ation
<b>OPENING</b>						
	03/33	<b>Apologies for absence:</b>	To note		Chair	Verbal
	04/33	<b>Declaration of interests</b> <i>If a member of the Board has an interest in any item on the agenda, if which they may gain a pecuniary or other advantage, they must declare it at the meeting, and if necessary withdraw from that item.</i>	To note		Chair	Paper and verbal
	05/33	<b>Minutes of the meeting held on 03 December 2015</b>	For approval		Chair	Paper
	06/33	<b>Board action log and matters arising from meeting held on 03 December 2015</b>	To note		Chair	Paper
	07/33	<b>Chairman's report</b>	To note		Chair	Verbal
	08/33	<b>Chief Executive's report</b>	To note		Chief Executive	Paper
<b>PERFORMANCE</b>						
	09/33	<b>Integrated performance report – month 8</b>	To note	Finance and Performance Committee	Deputy Chief Executive	Paper
	10/33	<b>Positive performance improvements</b>			Director of Strategy and Corporate Services	

RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)						
	11/33	<b>Workforce Committee</b>  a. Chair's summary of meeting: 22 December 2015 a. Ratified minutes of 27 October 2015	For information	Workforce Committee	Committee Chair	Paper
ESTATES AND INFRASTRUCTURE (BAF RISKS 3 & 4)						
	12/33	Estates strategy (capacity and campus element)			Director of Environment	Paper
	13/33	IM&T strategy update			Chief Information Officer	Paper
ACHIEVE FINANCIAL VIABILITY (BAF RISK 7)						
	14/33	Finance report – month 8	For information and assurance	Finance and Performance Committee	Chief Financial Officer	Paper
	15/33	<b>Finance &amp; Performance Committee</b>  b. Chair's summary of meeting: 22 December 2015 c. Ratified minutes of the meeting: 24 November 2015	For information	Finance and Performance Committee	Committee Chair	Paper
GOVERNANCE						
	16/33	Trust Development Authority governance declaration – month 9	For approval	N/A	Director of Strategy and Corporate Services	Paper
	17/33	<b>Integrated Risk and Governance Committee</b>  a. Chair's report of meeting: 22 December 2015 b. Ratified minutes of meeting: 1 December 2015	For information	Integrated Risk and Governance Committee	Committee Chair	Paper  Verbal  Paper
ANY OTHER BUSINESS						
	18/33	Any other business previously notified to the Chairman	N/A		Chair	Verbal
QUESTION TIME						
	19/33	Questions from Hertfordshire Healthwatch	To receive		Chair	Verbal
	20/33	Questions from our patients and members of the public	To receive		Chair	Verbal

ADMINISTRATION						
	21/33	<b>Draft agenda for Trust Board Meeting to be held on: 04 February 2016</b>	To approve		Chair	Paper
	22/33	<b>Date of the next Trust Board Meeting in public:</b>  <b>04 February 2016. Lecture Theatre, Postgraduate Centre, St Albans Hospital</b>	To note		Chair	Verbal



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