

TRUST BOARD MEETING IN PUBLIC

AGENDA

**Meeting of the West Hertfordshire Hospitals NHS Trust Board
to be held at Lecture Theatre 2, Medical Education Centre,
Watford Hospital**

on Thursday 10 April 2014 at 9.30am – 12.00noon

Apologies should be conveyed to the Trust Secretary, David McNeil:
David.mcneil@whht.nhs.uk or call 01923 436 272.

Time	Item ref	Title	Objective	Lead	Paper or oral
	161/16	Opening and welcome	To note	Chairman	Oral
	162/16	Patient's story		Chief Nurse	Oral
	163/16	Apologies for absence: Anne Robson	To note	Chairman	Oral
	164/16	Declaration of interests If any member of the Board has an interest in any item on the agenda, they must declare it at the meeting, and if necessary withdraw from the meeting.	To note	Chairman	Oral
	165/16	Minutes of the meeting held on 13 March 2014	To approve	Chairman	Enc
	166/16	Board action log and matters arising	To note	Chairman	Enc
	167/16	Chairman's report	To note	Chairman	Oral
	168/16	Chief Executive's report	To note	Chief Executive	Enc
PATIENT SAFETY AND QUALITY					
	169/16	Risk Summit Response Programme Plan update	To note	Chief Executive	Enc
	170/16	Cancer review update	To note	Director of Strategy & Service Improvement	Enc

	171/16	Serious Incidents summary report	To approve	Medical Director	Enc
	172/16	Infection prevention and control action plan update	To note	Chief Nurse	Enc
	173/16	Patient experience – Month 11	To note	Chief Nurse	Enc
	174/16	Public Sector Equality Duty	To approve	Chief Nurse	Enc
	175/16	RTT Recovery Plan	To approve	Chief Operating Officer	Enc
PERFORMANCE					
	176/16	Integrated Performance Report	To approve	Director for Performance and Partnerships	Enc
	177/16	Finance report - Month 11	To approve	Director of Finance	Enc
	178/16	Business Planning and Budget 2014/15	To note	Paul Jenkins/ Claire Stafford	Enc
	179/16	NHSLA Rag Rating	To note	Chief Nurse	Enc
STRATEGIC DIRECTION					
	180/16	Staff Survey 2013: summary results and process for developing action plan	To approve	Director of Workforce	Enc
GOVERNANCE AND REGULATORY					
	181/16	NHS Trust governance declaration – January 2014	To approve	Director for Performance and Partnerships	Enc
	182/16	Care Quality Commission Registration	To approve	Chief Nurse	Enc
REPORTING COMMITTEES					
	183/16	Finance Committee a. Chair's report: Meeting held 3/4/2014 b. Minutes of meeting held on 6/3/2014	To note	Committee Chair	Enc

	184/16	Patient safety, quality and risk committee a. Chair's report: Meeting held 3/4/2014 b. Ratified Minutes of meeting held on 6/3/2014	To note	Committee Chair	Enc Oral SM - Thurs pm
	185/16	Trust Leadership Executive Committee a. Chair's report: Meeting held 27/03/2014 b. Ratified minutes of meeting held on 20/2/2014	To note	Chief Executive	Enc
	187/16	Audit Committee No meeting this month	-	Committee Chair	-
	188/16	Workforce Committee No meeting this month	-	Committee Chair	-
ANY OTHER BUSINESS					
	189/16	Any other business previously notified to the Chairman		Chairman	Oral
INVITATION FOR QUESTIONS FROM HEALTHWATCH, OUR PATIENTS AND THE PUBLIC					
	190/16	Questions from our patients and members of the public	To listen and discuss	Chairman	Oral
	191/16	Questions from Hertfordshire Health Watch	To listen and discuss	Chairman	Oral
FOR DIARY					
	192/16	Date of the next Trust Board Meeting in public: Thursday 8 May 2014, Lecture Theatre 2, Medical Education Centre, Watford General Hospital	To note	Chairman	Oral

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