

Item 5 Action Log Part 1 Board Meeting 31 Jan 2013

Actions from Part 1 27 September 2012						
Action Point	Agenda Item	Issue	Action Agreed	Lead	Return	Status
02	4	Minutes	Minutes of previous meeting RE: Audit Committee to be amended	PD	Nov 2012	PD & SC to meet Outstanding
05	11	Infection Control Annual Report	CJ to advise by exception findings from the HPA review	CJ		Completed
Actions from Part 1 29 November 2012						
Action Point	Agenda Item	Issue	Action Agreed	Lead	Return	Status
01	1	Chair's Introduction	NF to report to Board on patient safeguarding	NF		Completed (on Risk Register)
02	1	Chair's introduction	MMV & CJ to report on CQC comments to the December Board	CJ / MMV	Next Development Day	To be discussed at February Development Day
03	6	Chief Executive's Report	NF to report on vascular bid at end of December	NF	End Dec 2012	Completed
04	6	Chief Exec's Report	LG to report on progress in the system wide review of pathways at a future meeting	LG		Ongoing
05	6	Chief Exec's Report	NF to write to Jane Halpin regarding potential fines relating to the Improvement Notice	NF	Early Dec 2012	Completed
06	14	Finance Report	Steve Clark to meet NF and AA in January	NF / AA	Jan 2013	Completed
07	14	Finance Report	NF to feed back to Board on divisional input to variance control analyses	NF	Jan 2013	
08	18	Patient Experience	Patient Experience to be added to December Development Day Agenda	PD	Dec Development Day Agenda	Completed
09	22	Serious Incident Summary	CJ / PD to meet MH to discuss RCS process	CJ / MH	Dec 2012	Postponed
10	26	Questions from Public	PD to update glossary of NHS acronyms	PD		Completed