

A MEETING OF THE TRUST BOARD WILL BE HELD IN PUBLIC ON

Thursday 31 January 2013

Lecture Theatre SACH

At 09.30 hrs

Apologies should be conveyed to the Company Secretary, Patricia Duncan:
patricia.duncan@whht.nhs.uk

Papers relating to Part 1 of the agenda for this meeting have been issued to members of the Board and the officers in Attendance. The papers may be obtained from the Trust's website at:
<http://www.westhertshospitals.nhs.uk>

Part 1

Opening Items

Item 01/13 09:30 Chairman's Welcome

Item 02/13 Apologies

Dr Colin Johnston, Director of Patient Safety, Medical Director

Item 03/13 Declaration of Interests

To note any declarations of interests pertinent to matters for discussion at this meeting

Item 04/13 (P) Minutes of the Previous Meeting

To approve and sign the minutes of the meeting held on 29 November 2012

Item 05/13 (P) Matters arising from the minutes- *to note* any matters arising from the minutes not taken elsewhere on the agenda and Actions taken since the previous meeting
Watford Health Campus- Oral Update from Louise Gaffney, Director for Strategy and Infrastructure

Item 06/13(P) Chief Executive's Report- *to receive* a report from Natalie Forrest, Interim Chief Executive

Strategic Issues

- Item 07/13 (P) 09:50 Board Assurance Framework Report- *for assurance. - to receive and approve*** risks and mitigations as recorded on the Board's Assurance Framework summary report, presented by Patricia Duncan, Company Secretary on behalf of Dr Colin Johnston, Director of Patient Safety , Medical Director
- Item 08/13 (P) Integrated Risk and Governance Committee - *to receive a report*** from the Deputy Chair following the meeting held on 10 January 2013.
- Item 09/13 (P) Outline Financial Plans for 2013/13 – *to receive a report*** presented by Anna Anderson, Director of Finance
- Item 10/13 (P) Sustainability Strategy- *to receive*** a report from Louise Gaffney, Director of Strategy and Infrastructure

Performance Assurance Reports

- Item 11/13 (P) 10:40 Integrated Performance Report together with PMR self-Certification- *to review*** the integrated performance report incorporating nursing quality indicators and progress against the Business Plan and **note current performance and approve the PMR self-certification** presented by Paul Jenkins, Director for Partnerships
- Item 12/13 (P) Finance Report- *to receive*** a report presented by Anna Anderson, Director of Finance
- Item 13/13 (P) Getting Better – Plan for Next 3 Years** presented by Anna Anderson, Director of Finance
- Item 14/13 (P) Finance Committee** – to receive a report from Chris Green, Chair Finance Sub Committee
- Item 15/13 (P) Infection Control Report- *to receive*** a report presented by Maxine McVey, Director of Nursing , on behalf of Dr Colin Johnston, Director of Patient Safety, Medical Director
- Item 16/13 (P) SI Summary Report-** to receive a summary of Serious Incidents reported since the previous meeting, presented By Patricia Duncan on behalf of Dr Colin Johnston, Director of Patient Safety, Medical Director

- Item 17/13 (P)** **Duty of Candour** – to receive a briefing on the introduction of a contractual Duty of Candour and Trust response presented by Patricia Duncan, Company Secretary
- Item 18/13 (P)** **Audit Committee - *to receive*** a report from Sarah Connor, Chair, on the meeting held on 10 January 2013
- Item 19/13 (P)** **Patient Experience-Quality Account Update for Quarters Two and Three-** presented by Maxine McVey, Interim Director of Nursing
- Item 20/13 (P)** **Patient Experience- National and Local Survey Outcomes *to receive a report*** presented by Maxine McVey, Director of Nursing
- Item 21/13 (P)** **Professional Education and Training:**
- (i) Provider Quality Assurance Framework Report presented by Mark Vaughan (P)
 - (ii) Update on Deanery Visit to Acute Medical Care (O)

Reports on External Scrutiny Visits

- Item 22/13 (O) 12:10** **Local Area Team (LAT) Quality and Risk Review** – feedback on a multi agency meeting from Natalie Forrest, Interim Chief Executive
- Patient Safety**
- Item 23/13 (O)** **To identify matters of patient safety emanating from Board discussion or decisions**

Public Involvement

- Item 24/13 (O)** **Local Involvement Networks (LINKs)** – ***to invite*** Henry Goldberg, the representative of LINKs, ***to comment on*** matters before the Board or other issues of concern to LINKs.

LINKs are independent networks made up of individuals and community groups who work to improve local health and social care services.

Concluding Items

- Item 25/13 (O)** **Questions from the public – *to receive and respond*** to oral questions from members of the public present at the meeting ***that relate to the business of the meeting***

Dates of meetings in 2013:

all public meetings now start at 10h00

28th March - Watford General Hospital
 30th May – Hemel Hempstead Hospital
 25th July – Watford General Hospital
 26th September – Watford General Hospital
 28th November – Watford General Hospital