

Agenda No.	Issue	Date Board discussed	Action required	Responsibility	Progress Report	Status
07/12	'Big Ask'	26 Jan12	The Finance Committee had focused on the Big Ask and the financial plans and the Executive would present these to the February meeting.	CG	Considered at February Board Development Meeting.	Cleared
07/12	Financial Plan	26 Jan12	The proposed budget to be signed off at the March meeting of the Board.	AA	29 March	On March Board Agenda
08/12	Foundation Trust	26 Jan12	A Board Memorandum reflecting the new Board Governance Assurance Framework (BGAF) to be scheduled for discussion at the Board Development and Update meeting on 23 February.	PD	Considered at February Board Development Meeting.	Cleared
09/12	Board Assurance Framework	26 Jan12	SC suggested the BAF be better presented with a risk to a portrait page. RD suggested that not all risks needed to be reviewed at every meeting and exception reporting may be a more appropriate approach. CJ agreed to take these suggestions back to the Integrated Risk and Governance Committee for consideration.	CJ	IRaGC considering improvements to BAF	Cleared
14/12	Self-Certification	26 Jan12	The Performance Self Certificate was approved by the Board.	Board Decision		

Action Log from 26 January 2012/Part 1

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20/12	Care Quality Commission report on compliance with Essential Standards for Safety and Quality	26 Jan12	RD asked that the report includes a preliminary summary of headline issues to be concerned about and CJ agreed to consider this. The Board approved the change to reporting frequency to every 6 months.	CJ	CQC with summary of headline issues to come to May Board Meeting.	Carried Forward to May meeting
22/12	NHS ProCure21+	26 Jan12	The Board approved : the use of NHS ProCure21+ for the delivery of the WHHT Transform Scheme; the selection of IHP as the preferred principle supply chain;	Board Decision Board Decision		
	NHS ProCure21+		the Chief Executive Officer to sign the Scheme Appointment Contract; and the Chief Executive Officer to provide written delegated authority to the Associate Director, Strategic Development, for them, to sign each project contract within the WHHT Transforms Scheme.	JF JF	Contract signed Written delegated authority provided	Cleared Cleared
26/12	Audit Committee Cycle of Business	26 Jan12	The Board approved the proposed Audit Committee cycle of business for 2012.	Board Decision		