

## TRUST BOARD MEETING – 31 March 2011

<b>Title of the Paper:</b>	<b>Information Governance – 20010/2011 End of Year Report</b>	
<b>Agenda item:</b>	43/11	
<b>Author:</b>	<b>Nick Evans – Director for Partnerships</b>	
<b>Trust Objective:</b>	<b>To meet the national requirements for Information Governance</b>	
<b>Key issues</b> Report summary on <ul style="list-style-type: none"><li>• 20010/2011 - End of year score</li></ul>		
<b>Purpose</b> The IG Toolkit requires that the Trust Board is adequately briefed and routinely receives reports on IG related issues.		
<b>Risk Implications for the Trust</b> <i>(including any clinical and financial consequences):</i>		<b>Mitigating Actions</b> <i>(Controls):</i>
Failure to achieve compliance with individual standards could affect our access to the N3 national NHS computer network and/or NHS Connecting for Health Digital Services.		A framework exists within the Trust to manage the IG agenda via the Information Governance Group. Action plans in place to address areas of non-compliance.
<b>Level of Assurance that can be given to the Trust Board from the report</b> [significant, sufficient, limited, none]:  Sufficient		
<b>Links to Key Line of Enquiry (KLOE 1 - 5)</b>		
<b>Legal Implications:</b> The requirements of the Freedom of Information Act 2000, Data Protection Act 1998 and Human Rights Act 1998 (Article 8 – the privacy right) are incorporated into the IG Framework.  The Criminal Justice and Immigration Act 2008, enacted in October 2008, created new and increased sanctions for the Information Commissioner, which includes the ability to impose heavy sanctions on any individual and/or organisation who deliberately or recklessly commit serious breaches of the Data Protection Act 1998, which includes loss of personal data. The maximum penalty is £500,00		
<b>Recommendation to the Trust Board:</b> The Trust Board is asked to: <ul style="list-style-type: none"><li>• Note the contents of this report.</li><li>• Approve the Trust’s 2010-2011 IG Toolkit End of Year assessment</li><li>• Note the action plan for achieving level 2 for IG 505.</li><li>• Receive a further report summarising the Trust’s v9.0 baseline scores during autumn 2011/2012</li></ul>		