

TRUST BOARD MEETING – 25th March 2010

Title of the Paper:	Information Governance – 2009/2010 End of Year Report		
Agenda item:	(42/10)		
Author:	Nick Evans – Director for Partnerships		
Trust Objective:	To meet the national requirements for Information Governance		
Key issues Report summary on <ul style="list-style-type: none"> 2009/2010 - 31st March 2010 end of year scores (77% GREEN) Purpose The IG Toolkit requires that the Trust Board is adequately briefed and routinely receives reports on IG related issues.			
Risk Implications for the Trust <i>(including any clinical and financial consequences):</i>		Mitigating Actions <i>(Controls):</i>	
Failure to achieve compliance with individual standards to meet the Statement of Compliance could affect our access to the N3 national NHS computer network and/or NHS Connecting for Health Digital Services.		A framework exists within the Trust to manage the IG agenda via the Information Governance Group. Action plans in place to address areas of non-compliance.	
Level of Assurance that can be given to the Trust Board from the report [significant, sufficient, limited, none]: Sufficient			
Links to Key Line of Enquiry (KLOE 1 - 5)			
Legal Implications: The requirements of the Freedom of Information Act 2000, Data Protection Act 1998 and Human Rights Act 1998 (Article 8 – the privacy right) are incorporated into the IG Framework. The Criminal Justice and Immigration Act 2008, enacted in October 2008, created new and increased sanctions for the Information Commissioner, which includes the ability to impose heavy sanctions on any individual and/or organisation who deliberately or recklessly commit serious breaches of the Data Protection Act 1998, which includes loss of personal data. The maximum penalty is £500,00			
Recommendation to the Trust Board: The Trust Board is asked to: <ul style="list-style-type: none"> Approve the contents of this report, including the year-end IG assessment. Agree to receive a further report in November 2010 summarising Trust baseline and performance scores for 2010/2011 based on v8 of the national IG Toolkit. 			