

Agenda Item 44/10, Appendix 1

West Hertfordshire Hospitals NHS Trust

Trust Board Self Certification on Foundation Trust timeline

The Trust Board is asked to self-certify that they remain on track to achieve the timeline submitted to the Department of Health for their Foundation Trust application. If a change to the timeline occurs, Trust Boards are asked to state the reason for the change.

The FT timeline self-certification should accompany the finance and governance risk rating returns.

Milestone	DH FT timeline	On track to meet Y/N	Revised date	Reason for change
HDD	March 2009	N	June 2009	Director of Finance Vacancy
Final submissions*	29 May 2009	Y	29 August 2009	Completed
SHA Board to Board	29 June 2009	Y	29 Sept 2009	Completed
SHA review Meeting	NA	Y	19 February 2010	Completed
Revised Submission	NA	Y	28 May 2010	To fully reflect the PCT commissioning plans
DH Application Committee	10 July 2009	Y	Aug 2010	To be confirmed
Move to Monitor	August 2009	Y	Oct 2010	To be confirmed
Earliest authorisation	November 2009	Y	Feb 2011	To be confirmed

Comments:

The above dates have been agreed following the Chief Executive and Chair's meeting held on 19 February 2010.

Signed on behalf of Trust Board by the Chair _____

Signature _____

Date _____

* Final submissions are listed below

- IBP
- LTFM
- HDD plus action plan
- DH Assurance Questions
- Workforce Assurance Checklist
- Governance Assurance Checklist
- Two years of detailed CIPs

- PCT letter of support
- Any external board review
- Membership numbers
- Update on Diagnostic action plan
- Legal opinion on constitution
- 6 months Board Minutes
- 6 months FT Board Group Minutes