
Public Board Meeting 25 March 2010

Foundation Trust Application

Presented by: David McNeil, Director of Communications & Corporate Affairs

1. Purpose

- 1.1. The purpose of this report is to update the Board on the Foundation Trust application process.
- 1.2. The full Board can take assurance that the Foundation Trust Project Board closely monitors progress on the Trust's application.

2. Revised Timeline

- 2.1. The Trust has been in discussion with the SHA about an extended deadline to allow it to model through the current efficiency/saving requirements of year 1. The IBP and LTFM are under construction and final versions will be submitted, along with all the other required documentation at the end of May. This has been agreed with the SHA.
- 2.2. The current version of the IBP has two years CIP implementation plans. However, a third year (2011/12) needs to be fully developed. The Trust has agreed a strict project timetable to enable that to happen with Business and Finance Planning meetings involving all relevant Executives during April.
- 2.3. The Trust has a good relationship with the PCT and is talking to them about the level of support it can expect to receive for its application.
- 2.4. The Trust is on course to complete the full submission to the SHA at the end of May. If successful, that would mean being with the DH Applications Committee (SofS stage) around August and with Monitor in late autumn. The earliest date for authorisation is likely to be early 2011.

3. Historical Due Diligence (HDD)

- 3.1. The Trust has completed an HDD and an HDD refresh. There are still some red areas concerning the embeddedness of the risk process in the organisation and the Trust liquidity position. A further HDD will be required in June 2010 following final submission of the IBP/LTFM to the SHA in May.

4. Board Development FT Sessions

- 4.1. The Board development session to be held on 29 April the Board will include the following agenda items for FT:
 - The implications of the recently published 'The Healthy Board'.
 - Monitors consultation and guidance on Quality Governance
 - Changes to the IBP and LTFM

- 4.2. Further Board development dates need to be arranged. Dates have been reserved for either the 7 or 14 May to ensure that the IBP and LTFM have sufficient Board challenge and to prepare for the Board to Board. The Board are asked to agree which of these two dates that would prefer. At the meeting on the 27 May the Board will be asked to sign-off the final submission to the SHA.

5. Membership and Governors

- 5.1. Membership growth continues to be strong and the Trust now has over 5700 members, well in excess of the target of 5000. The membership is representative and engaged and there are strong plans in place to continue to grow this number.
- 5.2. Over 300 Members have expressed an interest in standing for election as Governors in their constituencies. Over 40 people attended recent Governor awareness sessions. The calibre of potential governors and their levels of understanding of the role were excellent. The Trust has selected a preferred provider of independent election services and elections will be run following the approval of the Secretary of State (expected in the Autumn.)

6. Organisational Development

- 6.1. The first phase of the organisational development programme across the Trust is underway and involves an FT update to all departmental boards and team meetings, including ward handovers and operational meetings. The objective is to inform staff of the process, their responsibility and Monitors' expectations of staff during the assessment phase. This has been updated to include information in Monitor's Quality Governance agenda.
- 6.2. The second phase is a competency based learning framework to reinforce the messages and to ensure that all staff are informed to the appropriate level of the Integrated Business Plan for the next 5 years. This will be launched once the IBP is finalised.

7. Timeline

- 7.1. The Trust are required to self-certify the timeline attached at Appendix 1.

8. Recommendations

In receiving this report the Board is asked to:

- Agree to one of the May dates detailed at para 4.2
- Approve the Self-Certification Timeline

David McNeil

Director of Communications & Corporate Affairs
November 2009