

**A MEETING OF THE TRUST BOARD WILL BE HELD IN PUBLIC ON
21st August 2008 at 11.00 am**

Lecture Theatre 1, Post Graduate Centre, St Albans City Hospital

Apologies should be conveyed to the Trust Secretary David McNeil (01442 287609 or david.mcneil@whht.nhs.uk)

Papers relating to Part 1 of the Agenda for this meeting have been issued to members of the Board and the Officers in Attendance. The papers may be obtained from the Trust's web site at <http://www.westhertshospitals.nhs.uk>, collected from the Trust Offices or at the meeting.

AGENDA

Part 1

Opening Items

119/08 **Chairman's Welcome**
5 minutes

120/08 **Apologies**
to receive apologies for non-attendance at the meeting

121/08 **Declarations of Interests**
to note any declarations interests raised on matters for discussion at this meeting and to approve the current listed declarations.

122/08 **Minutes Of The Previous Meeting**
5 minutes to approve and sign the minutes of the meeting held on 24 April 2008 and the minutes of the special meeting on 13 June
to approve

123/08 **Matters Arising From The Minutes**
5 minutes to consider any matters arising from the minutes not taken elsewhere on the agenda and to receive a report of appropriate actions taken since the previous meeting –
to note action

124/08 **Chief Executive's Report**
15 minutes to receive a report from Jan Filochowski, Chief Executive
for information

Operational Performance

125/08 **Performance Report**
30 minutes to receive from Jan Filochowski, Chief Executive, a report on the current progress against
for discussion

126/08 **Infection Control – In Month Performance Monitoring**
10 minutes to receive a report from Graham Ramsay, Director of Patient Safety and Director of Infection and Prevention Control on current performance
for discussion

126/08 (1) **Infection Control Annual Report** – to receive the annual report on Infection Control from Professor Graham Ramsay
to note

127/08 **Financial Report**
30 minutes to receive from Ken Sharp, Interim Director of Finance a report on
for discussion

128/08 **Self Certification** - to note and to approve the governance reports to be sent to the SHA for July and to note the submission sent for June
for approval

- 129/08 **Progress on the AAU at Watford General Hospital** – to receive a report from Lindsay Macintyre on the latest position regarding the Delivering a Healthy Future project in relation to the AAU.
for information

Strategic Issues

- 130/08 **Workforce Strategy** – to receive a report from Sarah Childerstone, Director of Workforce on the key performance indicators for the workforce in the Trust. *to note*
- 131/08 **Safeguarding Children** to receive a report from the Director of Nursing that provides the Board with progress of delivering the Safeguarding Children Agenda within the Trust.
for discussion
- 132/08 **Decontamination** – to receive a report from Professor Graham Ramsay, Medical Director identify the areas of work being undertaken to deliver compliance *to note*
- 133/08 **Foundation Trust** – to receive a progress report from Jan Filochowski on the Trust's application to become a Foundation Trust
for noting
- 134/08 **New Hospital Programme** – to receive a report from Jan Filochowski on progress towards the long-term strategic objective of a new acute hospital at Watford.
for decision
- 135/08 **Ear Scaffold** – to receive a paper from Professor Graham Ramsay on a joint research venture
for decision

Board Assurance

- 136/08 **Governance** - to receive a paper from Professor Graham Ramsay focusing on the Trusts progress towards compliance with the standards within Domain 5, 6 and 7 of Standards for Better Health.
for noting

Committee Reports

- 137/08 **Clinical Quality and Governance Committee** – to receive from Professor Graham Ramsay, Medical Director, the minutes of the CquaC
for noting

Concluding Items

- 138/08 **Urgent Business**
(Admissible only with the consent of the Chairman given prior to the meeting)
- 139/08 **Questions From The Public**
30 minutes to receive and to respond to oral questions from members of the public present at the meeting
- 140/08 **Date of next meeting**
The next full Public Board meeting will be on Thursday 23rd October at 11.00 am in the lecture theatre in the Post Graduate Lecture Theatre at St Albans City Hospital.

There will be a special Board meeting at 2.30 – 4.00pm on 17 September in the Post Graduate Theatre in St Albans Hospital

Special Resolution

Chair to resolve that 'representatives of the media and other members of the public be excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest', (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)