

Standards For Better Health - Action Plan
Core Standard C4c - Decontamination Management

Duties	Compliance Issue	Action	Lead	Timescale
1. There are policies for the environment, which make provision for liaison between the members of the Infection Control Team and the persons with overall responsibility for facilities management.	The person for overall responsibility for Facilities Management does not currently attend the Infection Control Committee, however a representative does.	Terms of reference for Infection Control Committee to be reviewed to include the attendance of the Lead Director for Facilities Management and the requirement to monitor progress being made to comply with Decontamination Regulations	Gary Etheridge, Director of Nursing	31 st December 2007 ACHIEVED
		Decontamination and sterilisation of equipment and hospital cleaning should feature as a regular agenda item at each ICC meeting to ensure progress in relation to compliance is continuously monitored thereby providing Assurance to the Trust Board.	Frances Stratford, Lead Nurse for Infection Control	With immediate effect. ACHIEVED
		The Infection Control Policy should be reviewed to ensure this liaison is included.	Nicola Havutcu, Head of Clinical Governance, Quality & Risk* Abeeda Ladha, Risk Manager	31 st January 2008 ACHIEVED

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2.	It designates Lead Managers for cleaning and decontamination of equipment used for treatment.	Currently there is not a suitably qualified Operational Lead responsible for Trust Wide compliance in relation to decontamination.	Identify a suitably qualified Strategic Lead for Decontamination	Paul Mosley, Acting Director of Estates & Facilities	31 st December '07 6 Jan – Revised deadline now 29 Feb 2008 Further revised deadline 20 March 2008. Update: Colleagues in Decon Consortium Project approached for detail of 'suitably qualified person' arrangements. Update: Job Description & Person Spec from neighbouring Trust requested to enable secondment/recruitment to be progressed. 16.1.8. JD and Person Spec identified at E&N NHS Trust. GR to seek permission to use. Current contact at E&N on AL. Update: Response not yet received. Further chase prompt to be made.
		The Trust does not currently fully comply with statutory Decontamination Regulations	A benchmarking exercise being undertaken against all decontamination regulations and standards. A position paper including recommendations to achieve compliance should be made available for the Executive Team ASAP.	Moya Alexander, Theatre Sister 16 Jan - Update: Graham Reid, HSE Compliance Manager to undertake this responsibility in place of MA.	14 th January '08 16 Jan – Revised deadline now 20 th February '08 Update: GR currently reviewing all previous decontamination reports undertaken by Decontamination.

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3. All parts of the premises in which it provides healthcare are suitable for purpose, are kept clean and are maintained in good physical repair and condition.	There is a need for a Trust Wide Hospital Cleaning Policy. This will include governance arrangements and make clear the areas of designated responsibility for cleaning for <u>all</u> staff.	Production of a Hospital Cleaning Policy to include specification and arrangements detailing the standards of cleanliness required in each part of the Trust and schedule of cleaning frequencies. This Policy should be appended to the Trust Infection Control Policy.	Jacky Jones, Facilities Site Manager (HHGH & SACH)	<p>Update: 2007 report available with 2008 report due April. MA has produced retrospective report to evidence progression towards compliance whilst Decontamination Consortium progresses. 31st January '08 Draft Trust wide cleaning policy issued to Infection Control Committee for ratification.</p>
4. There are effective arrangements for the appropriate decontamination of instruments and other equipment.	The current Decontamination Policy is in need of review. It is suggested that it be strengthened by including a detailed description of governance arrangements for the management of decontamination, which it currently does not include.	Review of Decontamination Policy detailing governance arrangements. This policy to be appended to Infection Control Policy.	Moya Alexander, Theatre Sister* Abeeda Ladha, Risk Manager 16 Jan - Update: Graham Reid, HSE Compliance Manager to undertake this responsibility in place of MA.	<p>31st December '07 16 Jan – Revised deadline now 28 Feb 2008. Update: Policy revision completed. Programmed for ratification at April 2008 Clinical Standards Executive.</p>