

A MEETING OF THE TRUST BOARD WILL BE HELD IN PUBLIC ON
21 February 2008
Post Graduate Centre, St Albans Hospital
At 10.00 am

Apologies should be conveyed to the Trust Secretary David McNeil (01442 287609 or david.mcneil@whht.nhs.uk)

Papers relating to Part 1 of the Agenda for this meeting have been issued to members of the Board and the Officers in Attendance. The papers may be obtained from the Trust's web site at <http://www.westhertshospitals.nhs.uk>, collected from the Trust Offices or at the meeting.

AGENDA

Part 1

Opening Items

- | | | |
|-----------------------------------|--|------------------------|
| 20/08
<i>5 minutes</i> | Chairman's Welcome | |
| 21/08 | Apologies
to receive apologies for non-attendance at the meeting | |
| 22/08 | Declarations of Interests
to note the current declared interests | |
| 23/08
<i>5 minutes</i> | Minutes Of The Previous Meeting
to approve and sign the minutes of the meeting held on 10 January 2008 | to approve |
| 24/08
<i>5 minutes</i> | Matters Arising From The Minutes
to consider any matters arising from the minutes not taken elsewhere on the agenda
and to receive a report of appropriate actions taken since the previous meeting – | to note action |
| 25/08
<i>15 minutes</i> | Chief Executive's Report
to receive a report from Jan Filochowski, Chief Executive | for information |

Operational Performance

- | | | |
|-----------------------------------|---|--|
| 26/08
<i>30 minutes</i> | Performance Report
to receive from Jan Filochowski, Chief Executive, a report on the current progress against
<ul style="list-style-type: none">• Health Care Commission annual healthcheck targets• Core targets• Standards for Better Health | for discussion |
| 27/08
<i>10 minutes</i> | Infection Control – In Month Performance Monitoring
to receive a report from Graham Ramsay, Director of Patient Safety and Medical Director on current performance | for discussion |
| 28/08
<i>30 minutes</i> | Financial Report
to receive from Ken Sharp, Interim Director of Finance a report on
<ul style="list-style-type: none">• year to date position, including projected outturn• Reference Costs | for discussion
for discussion |

- | | |
|----------------------------|--|
| 29/08
15 minutes | Delivering a Healthy Future to receive an update on DaHF, from Graham Ramsay and Lindsay Macintyre
<i>for discussion</i> |
| 30/08
10 minutes | Self Certification - to receive and sign-off the monthly self-certification governance reports on finance and targets for January
<i>for sign-off</i> |

Strategic Issues

- | | |
|----------------------------|---|
| 31/08
10 minutes | Maternity Review to receive a report and action plan from Graham Ramsay following the recent Maternity Review
<i>for discussion</i> |
| 32/08
15 minutes | Board Governance rationale <i>for discussion and agreement</i>
to receive a report from Jan Filochowski on governance arrangements at the trust, including terms of reference for committees |
| 33/08
15 minutes | Assurance Framework
to receive a paper from Jan Filochowski that provides the Board with an update on the Assurance Framework – <i>for discussion</i> |
| 34/08
10 minutes | Public Health Strategy - to receive a paper from Graham Ramsay and agree the strategy and the way forward <i>for discussion and agreement</i> |

Committee Reports

- | | |
|---------------------------|--|
| 35/08
5 minutes | Audit Committee – to receive an update form the chair of the audit committee
<i>for information</i> |
|---------------------------|--|

For Information

- | | |
|--------------|--|
| 36/08 | Self-Certification: to note monthly “self certification” return for December. |
| 37/08 | Better Care, Better Value – to note a paper from NHS EoE (the SHA) for Q2 07/08 on key efficiency and productivity indicators |

Concluding Items

- | | |
|----------------------------|---|
| 38/08 | Urgent Business
(Admissible only with the consent of the Chairman given prior to the meeting) |
| 39/08
30 minutes | Questions From The Public
to receive and to respond to oral questions from members of the public present at the meeting |
| 40/08 | Date of next meeting
to note that the date of the next Board meeting will be Thursday 20 March 2008 at 10 am in Lecture Theatre 1, PGC, WGH |

Special Resolution

Chair to resolve that ‘representatives of the media and other members of the public be excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest’, (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)