

**West Hertfordshire Hospitals NHS Trust
Sub Committee Summary Report**

Assurance Committee
26 February 2007

Key items discussed

- Overview and conduct of business
- Draft Terms of Reference
- Standards for Better Health
- Risk
- Healthcare Commission Visits
- Health and Safety Executive Visit
- Information Governance
- Clinical Governance Arrangements
- Control of Infection

Actions agreed

Conduct of Business

- Overview report to be produced which pulls all elements of the assurance agenda together
- Key priorities for Committee focus to be defined
- Primary role to be scrutiny

Terms of Reference

- To be submitted to the Board for ratification

Standards for Better Health

- Summary of those areas that require more focussed attention
- Consideration to NEDs having an overview of specific domains
- Verbal update at March Board on declaration timetable

Risk Management

- Executives to be asked to consider volunteering for NHSLA pilot

Control of Infection

- Summary information to be provided showing organisational learning and evidence of the effectiveness of changes implemented