

**A MEETING OF THE TRUST BOARD WILL BE HELD IN PUBLIC ON
8TH MARCH 2007 AT
COUNCIL CHAMBER WATFORD BOROUGH COUNCIL
9.30 am**

Apologies should be conveyed to the Trust Secretary Mark Jarvis (01442 287599 or mark.jarvis@whht.nhs.uk)

Papers relating to Part 1 of the Agenda for this meeting have been issued to members of the Board and the Officers in Attendance. The papers may be obtained from the Trust's web site at <http://www.westhertshospitals.nhs.uk>, collected from the Trust Offices or at the meeting.

NOTE – Due to the cancellation of the Board meeting on 11 February 2007 papers from that meeting that have been updated for the current year to date position will be noted. Other papers have been carried forward and re-numbered accordingly.

AGENDA

Part 1

49/07 Chairman's Opening remarks
5 minutes

50/07 Apologies
to receive apologies for non-attendance at the meeting

51/07 Minutes Of The Previous Meeting
5 minutes to confirm and sign the minutes of the meeting held on 11 January 2007 Paper 51/07

52/07 Matters Arising From The Minutes
10 minutes to consider any matters arising from the minutes not taken elsewhere on the agenda and to receive a report of appropriate actions taken since the previous meeting

53/07 Chief Executives Report
15 minutes to receive from David Law, the Chief Executive, reports on significant issues

- Judicial Review
- Health and Safety Executive Visit
- Auditor's Local Evaluation Actions
- Acute Services Review – West Herts Involvement
- Neil McKay Visit
- Andy Burnham MP Visit
- Healthcare Commission Reports and Visits

- 54/07 Financial Report**
15 minutes to receive from Ross Dunworth Interim Director of Finance and Turnaround a report on the year to date and to note paper 31/07 from February meeting
 Paper 54/07
- 55/07 Financial Plan 2007/08**
20 minutes to receive from Ross Dunworth, Interim Director of Finance, an update on the 2007/08 financial planning arrangements and to report on the submission made to the East of England SHA
 Paper 55/07
- 56/07 Future Funding of Deficits**
10 minutes to receive from Ross Dunworth, Interim Director of Finance, a report on changes to loan arrangements within the NHS and to seek Board approval to the signing of the agreement
 Paper 56/07
- 57/07 Performance Report**
15 minutes to receive from Nick Evans, Director of Business Development, a report on the year to date and to note paper 32/07 from the February meeting
 Paper 57/07
- 58/07 Service Level Agreements**
15 minutes to receive a report from Nick Evans, Director of Business Development, on the current position
 Verbal Report
- 59/07 Control of Infection**
40 minutes to receive from Professor Ramsay, Medical Director and Dr Robin Wiggins, Director of Prevention and Infection Control reports on key aspects of control of infection
- Health Act 2006 Code of Practice for the Prevention and Control of Healthcare Associated Infection
 Paper 59/07(i)
 - Hospital Acquired Infection Update
 Paper 59/07(ii)
- 60/07 Patient Involvement and Experience Strategy**
15 minutes to receive from Gary Etheridge, Chief Nurse and Director of Patient Services, Quality and Risk, a report on the strategy
 Paper 60/07
- 61/07 Privacy and Dignity**
10 minutes to receive from Gary Etheridge, Chief Nurse and Director of Patient Services, Quality and Risk, a report Trust's position in relation to the recently launched 'Dignity of Care' campaign and compliance against Standards for Better Health
 Paper 61/07

- 62/07 St Albans SOC/FBC**
5 minutes to receive from David Law, Chief Executive an update on progress with the business case Paper 62/07
- 63/07 NHS Productivity Metrics – Better Care Better Value Indicators**
10 minutes to receive from David Law the Chief Executive a briefing on the NHS Productivity Metrics and the potential impacts on the Trust Paper 63/07
- 64/07 Finance and Performance Committee**
5 minutes to receive from Robin Douglas, Vice Chairman, a report of the Finance and Performance Committee held on 29 January and 26 February Papers 64/07(i) and (ii)
- 65/07 Assurance Committee**
10 minutes To receive from Robin Douglas, Vice Chairman, a report of the Assurance Committee held on 26 February and to seek the Board's ratification of the Terms of Reference Papers 65/07(i) and (ii)
- 66/07 Remuneration Committee**
5 minutes To receive from Katherine Charter, Non Executive Director, a report of the Remuneration Committee held on 23 January Paper 66/07
- 67/07 Emergency Business**
 (Admissible only with the consent of the Chairman given prior to the meeting)
- 68/07 Questions From The Public**
30 minutes to receive and to respond to oral questions from members of the public present at the meeting
- 69/07 Date of next meeting**
 to note that the date of the next Board meeting will be 5 April 2007 in the Council Chamber, Dacorum Borough Council

Agenda items should be lodged with the Trust Secretary by 22 March 2007 and supporting papers should be lodged with the Trust Secretary by 29 March 2007

Part 2 Agenda

Following Part 1 of the meeting the Trust Board will meet in closed private session to consider confidential matters relating to individual patients, staff or commercially sensitive information