

**West Hertfordshire Hospitals NHS Trust
Sub Committee Summary Report**

CLINICAL GOVERNANCE COMMITTEE
22 September 2006

Key items discussed

- Core / Divisional CG Agreement - ratified
- Serious Untoward Incidents – 2 updates and 2 new SUIs declared by the Chief Nurse last week
- Essence of Care update
- Standards for Better Health update (see below)
- Infection Control – Response to the Stoke Mandeville Hospital official report / Executive Summary
- Cross-organisational issues update
- Clinical Governance TOR ratified

Actions agreed

- Medical Director, Associate Medical Director (CG) and Divisional Directors, to sign off the Divisional Agreement
- To discuss #NOF with the Medical Director (Gary Etheridge)
- Pathology Request Forms – minimum data set – to be discussed with the Medical Director (Celia Richards)
- Sub Groups' TOR – to discuss the number of committees with the Medical Director (Gary Etheridge)
- Divisional Risk Leads to be asked to define their interpretation of an “exception” in relation to the divisional exception reports (Nikki Moore)
- Risk Management Performance Audit Report – latest audit – to be discussed with the Medical Director (Nikki Moore)
- CGC Responsibilities – NHSLA standards – to identify the real changes in the Committee’s monitoring responsibilities (Celia Richards)
- Infection Control – report outlining the Trust’s current position to be produced (Pat Reid)
- Trust response to the Stoke Mandeville report – to seek agreement from the CEO and Chair prior to circulating to the CGC (Robin Wiggins)
- Patient Service Directorate – to keep the PCT in the loop (Gary Etheridge)
- Beds & Herts Priorities Forum Guidance / Low Priority Treatment – flowchart to be circulated to the Committee to accompany the guidance (Celia Richards)

Items Referred/Escalated, Where To And Why
None

Progress on Standards for Better Health

- Review of the CGC sub groups' TORs undertaken as part of the S4BH requirements
- Report following the recent HCC visit would be produced for the Trust Board and brought to CGC (Gary Etheridge)

Risk Issues Identified And Actions Taken

- Top 5 Risks noted by the Committee
- Risk Management Report, September 2006, noted by the Committee