

**A MEETING OF THE TRUST BOARD WILL BE HELD IN PUBLIC ON
19 OCTOBER 2006 IN THE
COUNCIL CHAMBER HERTSMERE BOROUGH COUNCIL
AT 9.30AM**

Apologies should be conveyed to the Trust Secretary Mark Jarvis (01442 287599 or mark.jarvis@whht.nhs.uk)

Papers relating to Part 1 of the Agenda for this meeting have been issued to members of the Board and the Officers in Attendance. The papers may be obtained from the Trust's web site at <http://www.westhertshospitals.nhs.uk>, collection from the Trust Offices or at the meeting.

AGENDA

Part 1

- 190/06** **Chairman's Opening remarks**
5 minutes
- 191/06** **Apologies**
to receive apologies for non-attendance at the meeting
- 192/06** **Minutes Of The Previous Meeting**
5 minutes to confirm and sign the minutes of the meeting held on 31 August 2006
Paper 192/06
- 193/06** **Matters Arising From The Minutes**
10 minutes to consider any matters arising from the minutes not taken elsewhere on the agenda and to receive a report of appropriate actions taken since the previous meeting
- 194/06** **Chief Executive's Report**
30 minutes to receive a report from David Law Chief Executive
- i) Health Care Commission Performance Rating
 - ii) Assurance Framework Paper 194/06(ii)
 - iii) Meeting with the Secretary of State
 - iv) Senior Staff Changes
 - v) Connecting For Health – Impact of Accenture Decision
 - vi) Update on Consultation
- 195/06** **Financial Report**
30 minutes to receive from Philip Bradley Divisional Director of Finance on behalf of the Director of Finance

- a report on the year to date Paper 195/06(i)
- financial recovery Paper 195/06(ii)

- 196/06 Performance Management**
20 minutes to receive from Nick Evans the Director of Business Development, the Performance Report for the year to date
 Paper 196/06
- 197/06 Revised Sub Committee Structures**
5 minutes to receive a proposal from Thomas Hanahoe, the Chairman on changes to the sub committee structures of the Trust
 Paper 197/06
- 198/06 Scheme of Governance in West Hertfordshire Hospitals NHS Trust**
20 minutes to receive from Martin Saunders, Non Executive Director and Chairman of the Audit Committee, the proposed governance document for the Trust, containing revised Standing Orders, Standing Financial Instructions and the Scheme of Delegation
 Paper 198/06
- 199/06 Nursing and Midwifery Strategy**
10 minutes to receive from Gary Etheridge, Director of Nursing, Midwifery, Quality and Risk an update on the strategy
 Paper 199 /06
- 200/06 Patient Services**
10 minutes to receive from Gary Etheridge, Director of Nursing, Midwifery, Quality and Risk an update on the work undertake to date
 Paper 200/06
- 201/06 Finance And Performance Committee**
5 minutes to receive a report from Professor Thomas Hanahoe the Chairman of the Finance and Performance Committee of the meeting held on 25 September 2006
 Paper 201/06
- 202/06 Clinical Governance Committee**
5 minutes to receive a report from Robin Douglas, Chairman of the Clinical Governance Committee on the meeting held on 22 September
 Paper 202/06
- 203/06 Audit Committee**
5 minutes to receive a report from Martin Saunders, Chairman of the Audit Committee on the meeting held on 12 September
 Paper 203/06
- 204/06 Emergency Business**
 (Admissible only with the consent of the Chairman given prior to the meeting)

205/06 Questions From The Public
30 minutes to receive and to respond to oral questions from members of the public present at the meeting

206/06 Date of next meeting
to note that the date of the next Board meeting will be Thursday 16 November 2006 at 14.00 hours

Agenda items should be lodged with the Trust Secretary by 2 November and supporting papers should be lodged with the Trust Secretary by 9 November

Part 2 Agenda

Following Part 1 of the meeting the Trust Board will meet in closed private session to consider confidential matters relating to individual patients, staff or commercially sensitive information