

**A MEETING OF THE TRUST BOARD WILL BE HELD IN PUBLIC ON
THURSDAY 26TH JANUARY 2006 AT 09.30 HOURS IN THE TERRACE
MEETING ROOM AT WATFORD GENERAL HOSPITAL**

Apologies should be conveyed to the Board Secretary Mark Jarvis (01442 287623 or mark.jarvis@whht.nhs.uk)

Papers relating to Part 1 of the Agenda for this meeting have been issued to members of the Board and the Officers in Attendance. The papers may be obtained from the Trust's web site at <http://www.westhertshospitals.nhs.uk> or by application to the Board Secretary.

AGENDA

Part 1

01/06 Chairman's Opening remarks

02/06 Care of the Dying Patient

to receive a presentation from Helen Thurkettle

03/06 Apologies

to receive apologies for non-attendance at the meeting

04/06 Minutes of the previous meeting

to confirm and sign the minutes of the meeting held on 3rd November 2005

Paper 04/06

05/06 Matters Arising from the minutes

to consider any matters arising from the minutes not taken elsewhere on the agenda and to receive a report of appropriate actions taken since the previous meeting

Paper 05/06

06/06 Annual Audit Letter 2004/05

to receive the Annual Audit Letter for 2004/05 and to approve a response to the letter and an action plan prepared by Carolyn Hughes the Director of Finance

Paper 06/06

07/06 Financial Report

to receive from Carolyn Hughes the Director of Finance a Financial Report for the year to date

Paper 07/06

- 08/06 NHS Foundation Trust Status**
to receive a report from the Chairman regarding the Trust Diagnostic recently issued by the Bedfordshire and Hertfordshire Strategic Health Authority on behalf of the Department of Health with respect to Foundation Trust Status and the impact of this initiative on the work of the Trust and of the Board
Paper 08/06
- 09/06 Chief Executive's Report**
to receive a report from David Law Chief Executive
- i) Health & Safety Executive Prosecution Paper 09/06(i)
 - ii) Further measures on financial recovery Paper 09/06(ii)
 - iii) Assurance Framework Paper 09/06(iii)
 - iv) Any other matters for report by the Chief Executive
- 10/06 Investing In Your Health Progress**
to receive a report from Sarah Shaw the Director of Planning
Paper 10/06
- 11/06 Interim Measures Progress**
to receive a report from Sarah Shaw the Director of Planning
Paper 11/06
- 12/06 Performance Management**
to receive a report from Nick Evans the Director of Service Redesign and Operations
Paper 12/06
- 13/06 Clinical Governance**
to receive a Clinical Governance report from Mr Howard Borkett-Jones the Medical Director
Paper 13/06
- 14/06 Finance and Performance Committee**
to receive a report from Professor Thomas Hanahoe the Chairman of the Finance and Performance Committee of the meeting held on 09 January 2006
Paper 14/06
- 15/06 Audit Committee**
to receive a report from Martin Saunders the Chairman of the Audit Committee of the meeting held on 23 January 2006
Verbal
- 16/06 Clinical Governance Committee**
to receive a report from Jane Wright the Chairman of the Clinical Governance Committee of the meeting held on 20 January 2006
Verbal

17/06 Information Governance Committee

to receive a report from Howard Borkett-Jones the Acting Chairman of the Information Governance Committee of the meeting held on (date) and to agree the recommendations of the Committee

Paper 17/06

18/06 Trust Board Committees

to note the membership, terms of reference and meeting dates of the Board's Committees for 2006

Paper 18/06

19/06 Emergency Business

(Admissible only with the consent of the Chairman given prior to the meeting)

20/06 Questions from the Public

To receive and to respond to oral questions from members of the public present at the meeting

21/06 Date of next meeting

to note that the date of the next Board meeting will be Thursday 23rd February 2006 at 09.00 hours at the Postgraduate Centre St Albans City Hospital

Agenda items should be lodged with the Secretary by Monday 6th February 2006 and supporting papers should be lodged with the Secretary by Monday 13th February 2006

Part 2 Agenda

Following Part 1 of the meeting the Trust Board will meet in closed private session to consider confidential matters relating to individual patients, staff or commercially sensitive information