

Appendix 1





TERMS OF REFERENCE

HOSPITAL CHILD PROTECTION STEERING GROUP

Status:	Sub Group of the Clinical Governance Committee
Chair:	Gary Etheridge, Director of Nursing, Midwifery, Quality & Risk
Membership:	Frances Burt, Named Midwife Tracy Collins, Named Nurse, Mount Vernon Hospital Mr Paul Cussons, Named Doctor, Mount Vernon Hospital Frances Evershed, Paediatric Health Visitor Liaison, WGH Sally Gerhaty, Paediatric Health Visitor Liaison, HHGH Cecelia Ileyumi, Hospital Social Work Team Manager, (CSF), HHGH Mr Howard Borkett-Jones, Named Doctor, WHHT Tracy Moran, Head of Nursing, Practice Development Steve Morris, Hospital Social Work Team Manager (CSF), WGH Mary Richardson, Lead Nurse for Emergency Care David Ring, CSF South Quadrant Manager Linda Scott, Designated Nurse, St Albans & Harpenden PCT Paul Wedgbury, CSF West Quadrant Manager Lorraine Wiener, Child Protection Advisor, Hertfordshire Partnership NHS Trust Named Nurse
Frequency of Meetings:	Quarterly

REMIT

- ◆ To facilitate multidisciplinary and multi-agency communication in child protection issues leading to effective communication and information sharing between:

-  Hospital departments
-  West Hertfordshire Hospitals NHS Trust & Hertfordshire Partnership Trust
-  Hospital Trusts and Primary Care Trusts (PCT's)
-  Health and Children, Schools and Families (CSF)

Thus working in line with the guidance made by 'Working Together to Safeguard Children, 1999'.

- ◆ To discuss national and local reports, including results of Part 8 and management reviews from the Area Child Protection Committee (ACPC) and the implications of the recommendations from these upon practice and policy, to then further disseminate information and adjust policies accordingly.

- ◆ To discuss issues, difficulties and perceived deficiencies around child protection practice, particularly those which occur across agencies.
- ◆ To inform the ACPC via the local Area Monitoring Group (AMG) or designated child protection professionals the agreed difficulties relating to multi-agency practice and working together, also to receive and review information collected from these sources.
- ◆ To take forward the recommendations for standards of care for children and their families within the hospital setting made by the National Service Framework for Children-Standard for Hospital Service (2003), particularly those related to child protection and children in need.
- ◆ To regularly review and audit child protection practice and policy, and continue to proactively progress the recommendations made by Lord Laming following the Climbié Inquiry and recommendations made by the CHI audit conducted within the Trust.
- ◆ To make recommendations for issues to be included in child protection training and staff groups to be targeted for different levels of training.

The Terms of Reference will be reviewed 6 monthly.

Gary Etheridge
Director of Nursing, Midwifery & Quality
Executive Lead Child Protection

Debbie Woods
Named Nurse

February 2004

Ratified by the Hospital Child Protection Steering Group on 25th February 2004