West Hertfordshire Hospitals NHS
NHS Trust

TRUST BOARD MEETING IN PUBLIC

AGENDA

Agenda item: 23

05 May 2016 at 9.30am – 12.00noon

Lecture Theatre 2, Medical Education Centre, Watford Hospital

Apologies should be conveyed to the Trust Secretary, Jean Hickman on jean.hickman@whht.nhs.uk or call 01923 436 283

Time	Item ref	Title	Objective	Previously presented	Lead	Paper or verbal
	01/37	**Opening and welcome**	To note	N/A	Chair	Verbal
	02/37	**Patient story**	To receive	N/A	Chief Nurse	Presentation
OPENING						
	03/37	**Apologies for absence:**	To note	N/A	Chair	Verbal
	04/37	**Declaration of interests** *If a member of the Board has an interest in any item on the agenda, if which they may gain a pecuniary or other advantage, they must declare it at the meeting, and if necessary withdraw from that item.*	To note	N/A	Chair	Paper and verbal
	05/37	**Minutes of the meeting held on 07 April 2016**	For approval	N/A	Chair	Paper
	06/37	**Board action log from 07 April 2016 and previous meetings**	To note	N/A	Chair	Paper
	07/37	**Chairman's report**	To note	N/A	Chair	Verbal
	08/37	**Chief Executive's report**	To note	N/A	Chief Executive	Paper
PERFORMANCE						
	09/37	**Integrated performance report – month 12**	To note	Finance and Performance Committee	Deputy Chief Executive	Paper
	10/37	**Care Quality Commission Quality Improvement Programme update**	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper

	11/37	**Annual plan (final submission)**	For approval	Finance and Performance Committee	Director of Strategy and Corporate Services	
SAFE, EFFECTIVE CARE (BAF RISK 1)						
	12/37	**End of life strategy**	To note	Quality and Safety Committee	Chief Nurse	Paper
RETAIN AND ENGAGE WORKFORCE (BAF RISK 2)						
	13/37	**Assurance report from Workforce Committee**	For information	Workforce Committee	Director of Human Resources and Organisational Development	Paper
ESTATES AND INFRASTRUCTURE (BAF RISKS 3 & 4)						
	14/37	**Interim Estates Strategy - phase 2**	For approval	Strategy Committee	Director of Environment	Paper
ACHIEVE FINANCIAL VIABILITY (BAF RISK 7)						
	15/37	**Assurance report from Finance & Performance Committee**	For information	Finance and Performance Committee	Committee Chair/Chief Finance Officer	Paper
DEVELOP A LONG TERM STRATEGY (BAF RISK 9)						
	16/37	**Stakeholder engagement strategy**	For approval	Strategy Committee	Director of Strategy and Corporate Services	Paper
GOVERNANCE						
	17/37	**Corporate Risk Register (summary)**	For information and assurance	Integrated Risk and Governance Committee	Director of Strategy and Corporate Services	Paper
	18/37	**Committee's terms of reference and work plans**	For approval	Appropriate Committees	Trust Secretary	Paper
	19/37	**Assurance report from Integrated Risk and Governance Committee**	For information	Integrated Risk and Governance Committee	Committee Chair/Director of Strategy and Corporate Services	Paper
	20/37	**Assurance report from Audit Committee**	For information	Audit Committee	Committee Chair/Chief Financial Officer	Paper
ANY OTHER BUSINESS						
	21/37	**Any other business previously notified to the Chairman**	N/A	N/A	Chair	Verbal
QUESTION TIME						
	22/37	**Questions from Hertfordshire Healthwatch**	To receive	N/A	Chair	Verbal
	23/37	**Questions from our patients and members of the public**	To receive	N/A	Chair	Verbal
ADMINISTRATION						

	24/37	**Draft agenda for Trust Board Meeting to be held on 02 June 2016**	To approve	N/A	Chair	Paper
	25/37	**Date of the next Trust Board Meeting in public: 02 June 2016 in Lecture Theatre 2, Medical Education Centre, Watford Hospital**	To note	N/A	Chair	Verbal